



SuperPetExpo™ .COM

*The Premier Shopping Event...
Everything for Every Pet Owner!*

EXHIBITOR RULES & REGULATIONS

to help make Super Pet Expo a better place!

- **Your booth cannot block the sight lines of neighboring Exhibitors**
 - *In the area of your booth space that is within 5' of the aisle and 10' of a neighboring booth, the display needs to be under 4' high. If an issue, you will need to adjust your display.*
- **Exhibitors and their activities must be contained within the booth perimeter**
 - *Merchandise, displays and/or animals must stay inside your booth space. No solicitation outside of booth is allowed.*
- **Tents/Canopy – Fire Marshal Rules – Please notify rick@allshowservices.com if you plan to set up a tent – YOUR TENT FRAME MUST BE INSIDE the 10'x10' SPACE YOU ARE ALLOTTED.**
 - Tents MUST be approved in advance per the Fire Marshal.
 - A 10x10 is the largest allowed. No exceptions.
 - Multiple tents/canopies in a row are not allowed.
 - If you plan to submit a request to have a tent the following rules are to be followed:
 - i. No tents larger than 10'x10' are permitted per the Fire Marshal.
 - ii. **Material must be fire-retardant with a certificate sewn in by the manufacturer.**
 - iii. If you have a tent and are using electricity, please make sure you have notified Show Management. You will need to have a fire extinguisher.
 - iv. For approval of your tent please contact Rick Dobson, Exhibit Sales Manager – rick@allshowservices.com or 301-564-4050 x104.
- **Shelters and Rescues must keep all pets and cages / X-Pens within their Booth Space**
 - *You are not allowed to have pets and/or volunteers hanging out in FRONT of your booth space.*
- **Shelters and Rescues cannot collect donations anywhere except in their booth**
 - *You are not allowed to walk the show floor collecting donations.*

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Continued...

- **All Display Vehicles must be approved and registered with the Expo Center no later than December 26, 2025**
 - *Vehicles need to have less than ¼ tank of gas, lock or tape gas cap and batteries must be disconnected.*
- **No affixing of any materials to the facility property or your drape (you must use S hooks to hang signs)**
 - *This includes materials such as paste, tape or other adhesives including duct tape, double-sided tape, or masking tape, pins, staples, etc.*
- **No flammable materials may be used unless treated with a flame retardant**
 - *Including but not limited to bunting, tissue paper, crepe paper, etc.*
- **One company per booth – No sharing space!**
- **Move-In / Move-Out is done on a first-come, first-served basis for loading / unloading ONLY**
 - *You will need to check in with the Super Pet Expo staff before entering the building with your vehicle – this is limited to cars, vans, and SUVs. Large trucks and trucks with trailers are only allowed to enter on Thursday.*
- **Exhibitors must provide their own carts and/or dollies – none are available on-site for use/rent**
- **DO NOT advise customers to return items purchased the following day – they will need a ticket to enter and not all attendees have purchased tickets that are good for multiple days**
- **Use only the specified entrance and exit**
 - *Opening of other interior doors creates a security breach which endangers you and your merchandise.*
 - *Do not prop doors open at any time.*
- **DO NOT pack up your booth early!**
 - *No unsold merchandise will be permitted to be removed from the hall prior to 5 PM on Sunday. Early breakdown could result in loss of booth space in all future events.*

NO MINORS ARE ALLOWED ON THE SHOW FLOOR DURING MOVE-IN OR MOVE-OUT